



SAFETY INSTRUCTIONS

GENERAL RULES:

- On arrival, all visitors/contractors must report to security gatehouse.
- Vehicle and/or visitor passes must be clearly displayed as directed.
- Do not enter warehouses or operational areas unless authorised and/or accompanied by port personnel.
- To enter operational areas, high visibility clothing & safety helmets are to be worn. Safety footwear, glasses and ear defenders may also be required. These can be issued to visitors by port contacts upon arriving at reception.
- Any person found not wearing appropriate PPE will be challenged.
- Smoking is prohibited on site unless in a designated area.
- Every accident and near miss event must be reported to the Premises Manager immediately.
- Drivers must wear appropriate PPE (when outside vehicle). Vehicles are not to be reversed on quay/dock side unless under the control of a banksman.
- Safety signs and notices must be adhered to.
- Any defects in premises must be reported to the Premises Manager
- No unauthorised photography or filming is permitted.

TRAFFIC RULES:

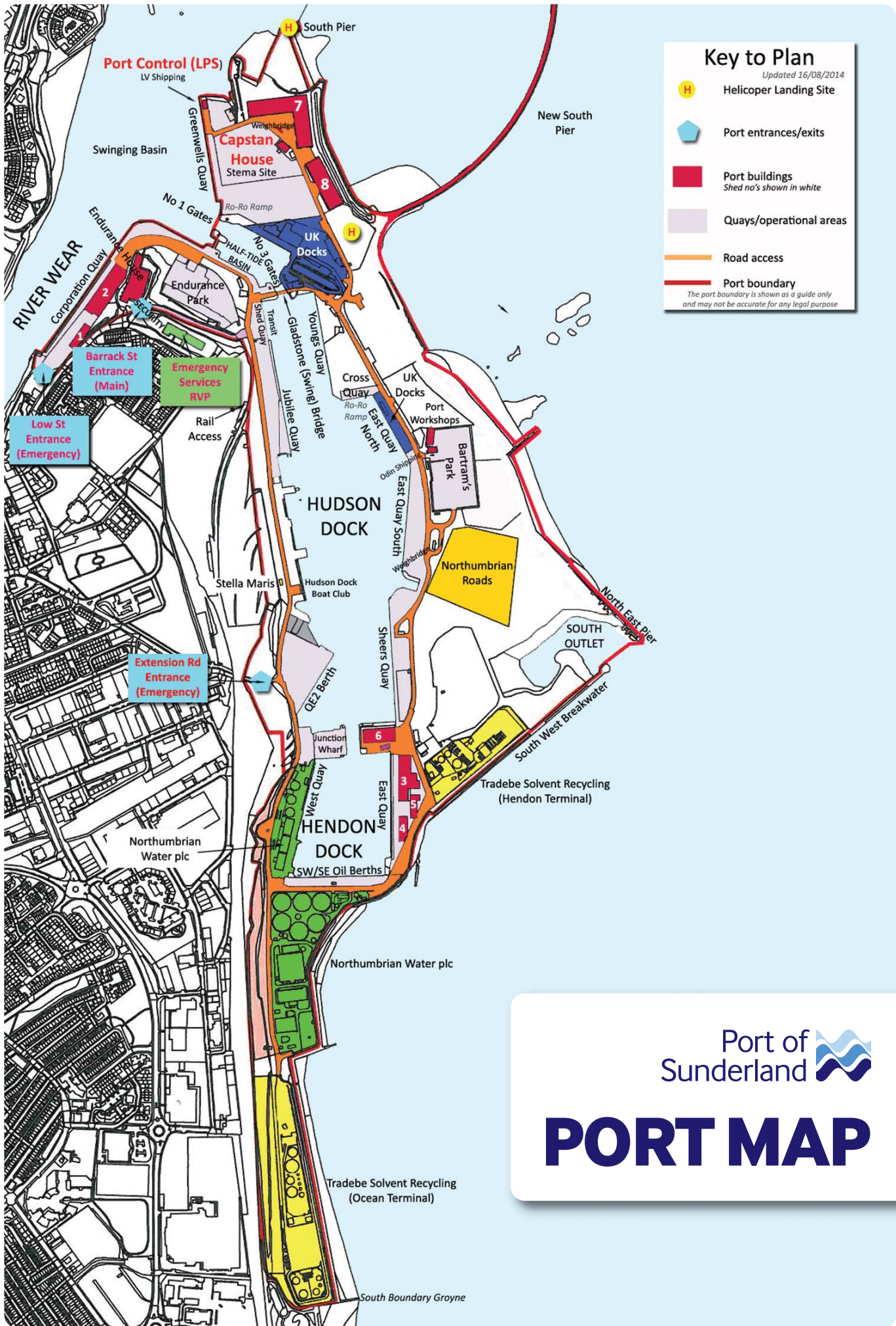
- Vehicles must be parked in car parks or agreed areas. Do not park on quays, operational areas or where parking may cause an obstruction to the movement of persons or traffic.
- The general 20 MPH speed limit must be strictly observed at all times.
- Highway Code & Road Traffic law apply within the port estate.
- Hazard lights and headlamps must be activated in operational zones.
- Pedestrians must follow marked footpaths and be aware of moving plant and vehicles.

CONTRACTORS:

- All contractors must report to Capstan House reception to familiarise themselves with the contents of asbestos register.
- All contractors must sign in and out of site.
- All work must adhere to CDM Regulations.
- Only trained personnel & fully certified equipment may operate in the Port.
- Working areas should be agreed and a safety zone created.
- Do not block gangways, paths and access for Port users.

EMERGENCY RULES:

- To contact emergency services dial '999' and contact Port Control emergency line on 0191 553 2115.
- In the event of a fire or other relevant emergency, report to your designated assembly point (see map on reverse)
- An "air raid" siren will warn of an off-site emergency at Tradebe COMAH Hendon or Ocean terminals. If activated, "GO IN, STAY IN, TUNE IN" to await further instructions. Close windows, doors, air intakes, etc
- **REPORT ANY SUSPICIOUS OR UNUSUAL BEHAVIOUR TO SECURITY IMMEDIATELY ON 0191 553 2133.**



Key to Plan

Updated 16/08/2014

- H Helicopter Landing Site
- ▶ Port entrances/exits
- Port buildings
Shed no's shown in white
- Quays/operational areas
- Road access
- Port boundary
The port boundary is shown as a guide only and may not be accurate for any legal purpose

Port of
Sunderland

PORT MAP